

*Pasuguan ng Pilipinas*



*Embassy of the Philippines*

**KUALA LUMPUR**

### **Request for Quotation**

The Philippine Embassy in Kuala Lumpur, Malaysia will undertake the procurement for the Rental of six (6) desktop computers and four (4) notebook computers in accordance with Section 53.9 of the Implementing Rules and Regulations of the Republic Act No. 9184. The details of the project/activity/program are as follows:

Name of the Project: Rental of six (6) desktop computers and four (4) notebook computers to be stationed at the Philippine Embassy located at No. 1, Changkat Kia Peng, 50450 Kuala Lumpur, Malaysia

Interested provider/suppliers are required to submit their duly signed Price Quotation Form (Annex A) for specification of works.

Deadline for the submission of quotation is on or before 5:00 pm of 8 August 2018. Open quotations may be submitted, manually at No. 1, Changkat Kia Peng, 50450 Kuala Lumpur, Malaysia or email to [kipe\\_malaysia@yahoo.com](mailto:kipe_malaysia@yahoo.com) attention to Ms. Edna P. Yasay or Mr. Eduardo A. Santos.

For inquiry, you may contact the Philippine Embassy, Kuala Lumpur at telephone number 03-21484233.

Very truly yours,

  
**EDNA P. YASAY**  
Administrative Officer

**REQUEST FOR QUOTATION**

Date:

Philippine Embassy, Kuala Lumpur  
1, Changkat Kia Peng,  
50450 Kuala Lumpur,  
Malaysia

Sir/Madam,

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows

Name of the Project: Procurement of Rental of six (6) desktop computers and four (4) notebook computers for the official use of Philippine Embassy located at No. 1, Changkat Kia Peng, 50450 Kuala Lumpur, Malaysia

(Amount in words) \_\_\_\_\_

The above-quoted prices are inclusive of all costs applicable taxes.

Very truly yours,

\_\_\_\_\_  
Name of the Company

\_\_\_\_\_  
Name/Signature of Representative

\_\_\_\_\_  
Contact Number



**PURCHASE REQUEST**  
**Philippine Embassy, Kuala Lumpur**  
Agency

Department : Admin PR No.: \_\_\_\_\_ Date: \_\_\_\_\_ 0

Section: Property SAI No.: \_\_\_\_\_ Date: \_\_\_\_\_

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		Rental of six (6) desktop computers and four (4) notebook computers			

Purpose: For the official use of the Philippine Embassy.

Signature: Requested By:   
Eduardo A. Santos  
Property Officer

Approved By:   
CHARLES C. JOSE  
Ambassador